



Music Academy Policies – Piano – 2026-2027

Application for Piano

The Music Academy program is exclusively available to GCA students, and can be applied for through PowerSchool SIS (gca.powerschool.com/public). When in PowerSchool, click 'Forms' to access the application form. The following outlines the policies and tuition for the program.

Music Academy Acceptance Policy

1. Applications are available via PowerSchool and may be submitted anytime throughout the school year. Application forms for the lessons requested must be submitted through PowerSchool – if having problems accessing the forms, please contact Kristy Cook at k.cook@gcaschool.com.
2. Returning students do not need to complete any form to remain enrolled but do need to let their piano teacher know before January 31 if they would like to withdraw from the program for the following September. Failure to notify the teacher will result in withdrawal fees, outlined below.
3. Applications will be processed in the order they are received. Please note the following prioritization will apply as teachers consider acceptance:
 - Siblings of current student registered in Music Academy
 - Students on the wait list
 - New students
 - Scheduling – academic schedule at school and music schedule must coordinate. If they do not, a child may remain on the wait list until scheduling coordinates appropriately.
 - Children of faculty or staff do not receive priority registration
4. Placement will be determined by spacing availability of the teachers. Siblings of students already registered in the piano program will be placed with the same teacher if there is a space available. If the sibling student cannot be scheduled with the same teacher, the family may choose to proceed with the other teacher provided there is space available. Observing a lesson with the teachers is recommended and can be arranged at the parent request.
5. Students will only miss ½ hour of regular school time for music lessons.
6. Students in the Kindergarten program may not receive lessons during scheduled class time. Therefore, very few requests for lessons with Kindergarten children can be accommodated.



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Music Academy Policy Statement for Piano

Students must have access to an acoustic piano (or an 88 key electric piano) on a daily basis at home.

Music Academy General Policies

Missed Lessons

GCA Music Academy provides for 32 private piano lessons over the 10 month school year. Lessons missed due to school field trips, illnesses, extended vacations, and other lesson absences **will not** be made up, however, lesson exchanges may occur as per below. Any lesson missed is considered a lesson given and paid for.

Lesson Exchanges

Please take notice of and avail yourself the opportunity for lesson exchanges via the student phone sheet provided by your teacher. Arrangement of lesson exchanges will be the responsibility of the parent. Please contact your student's music teacher to advise of an absence. **Music Teachers cannot reschedule missed lessons.**

Homework

Any homework assigned during missed class time due to a scheduled music lesson is the responsibility of the student, not the homeroom teacher.

Practice Policy

Please be advised that daily practice is not only a necessity in learning to play an instrument, but is crucial in the learning process. This means a six-day practice cycle per week. Practice time must increase at each level of musicianship in order for substantial progress to occur.

Due to the high demand for classes in the Music Academy, the teacher has the right to discontinue or terminate lessons for any student who has not taken the responsibility to meet practice expectations.

Communication

Parents can expect to receive communication through weekly notes written in the student notebook. Parents can contact the teachers via email to find out about student progress and will be contacted by the teacher via phone call or email should there be a more significant issue to be managed.



Glenmore Christian Academy

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Continual Re-Enrollment and Withdrawal Policies

Continual Re-Enrollment

With the majority of GCA families continuing Music classes year over year, GCA has implemented an 'opt-out' continual re-enrollment process. GCA administration assumes that all families are continuing in Music Academy the next school year and will reserve their seats for the following school year automatically as of February 1 of the preceding school year. No annual form or deposit is required to continue your enrollment.

Families will receive a summary of their school fees and selected payment method from the Accounting department each year but a response would not be typically required. The only time a response would be required is if the family requests a change to their payment method or plans to withdraw for the upcoming year. This notice of withdrawal must be given by January 31 of each year to avoid withdrawal fees.

Please note that continual enrollment may be suspended for families whose accounts are not in good standing.



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Withdrawals

The following policies apply to withdrawals from Music Academy registration:

- All costs for each school year are based on a 12-month financial commitment - from June 01 of the preceding school year to May 31 of the school year.
- Should a child be withdrawn or a program changed, parents are required to provide (30) days written notice of withdrawal/change prior to the student's last day of attendance. All school fees are non-transferable.

If a family has decided that they will not return to Music Academy for the following school year, they must let administration know via the Withdrawal Form located in PowerSchool SIS before January 31 to avoid withdrawal penalties related to the following school year.

If a family lets GCA know that they are withdrawing from Music Academy after January 31 of the preceding school year, the following fees will apply, related to the next school year, and will be automatically withdrawn from the family's bank account once notice is given:

Month of Notice	Withdrawal Fees Owning
February 01 - April 30 preceding school year	\$50 per family
May preceding school year	\$50 per family plus June program fees owing (1/12 of following year's total Music Academy fees for withdrawn student(s))
June preceding school year	\$50 per family plus June's and July's program fees owing (\$50 + 2/12 of following year's total Music Academy fees for withdrawn student(s))
July preceding school year	\$50 per family plus June's - August's program fees owing (\$50 + 3/12 of following year's total Music Academy fees for withdrawn student(s))
August preceding school year	\$50 per family plus June's - September's program fees owing (\$50 + 4/12 of following year's total Music Academy fees for withdrawn student(s))
During school year	Should notice of withdrawal be given after September 01, parents will be responsible for payment of \$50 per family plus Music Academy fees up to the end of the calendar month in which the end of the thirty(30) day notice period falls



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Music Academy Cost Schedule - Piano

Piano Lessons	32 Private Lessons Included (30 mins.)	\$ 1,510 annually
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* The purchase of music is the responsibility of the parent or student and will be communicated as lessons progress.

** Instrument rentals/purchases are the responsibility of the parent or student and the music teacher should be consulted prior to making a decision to ensure the instrument is good quality.